Introduction to Panopto for students

This video guide for students is to introduce you to the Panopto tool for online assessment submission. You can use this process to create and submit video or audio recordings, which could also include slides or screen capture. This may be for an assessed individual presentation, video log or podcast, demonstration of software or something else for which your tutor requires a video or audio submission.

Access Panopto by going to https://uwe.cloud.panopto.eu/ and signing in with your Blackboard account.

There are a few different ways you can use Panopto. If you go to the Create button, you will see that you've got the option for Panopto capture, which records straight into the browser. 'Record in application' will allow you the option to download Panopto onto your computer and make the recording offline. Or if you're on a UWE machine, you can also download Panopto from Apps Anywhere. Alternatively, if you've already created a recording elsewhere, you can upload media. Whichever method you use, you should save your recordings into your My Folder, which is private to you.

When you submit the recording, a copy will be taken and placed in a different folder that your tutor can access. Therefore, you need to make any edits to your recordings before you submit it for assessment. Any edits made afterwards will only be in the recording in your My Folder, not the version you submitted for assessment.

If you need to make edits after you submit it, you will need to submit again. Your tutor will mark the last version you submitted.

Make sure you leave plenty of time before your deadline to create or upload your recording as it may take a while to process.